

To Change Your Status on The In/Out Board

1. Click on 'My Stuff' tab from front page

my.EIS US Army Program Executive Office, Enterprise Information Systems

Home My Stuff

Tasker Management

0 Open
Overdue Today Tomorrow Later
Susp: 0 0 0 0
[go to Task Manager...](#)

To add a favorite link, Click on the 'Favorites' title and follow the wizard.

my Links

Favorites Customize

In/Out Board

[TMCIOATO Tester](#) IN
[View other people...](#)

Need Help?
[How to add a document to your personal folder.](#)
[How to add a link as a favorite.](#)

Personal Folder Customize
[Edit](#)

TMCIOATOTEST

2. Click on your name to change your status

In/Out Board

[TMCIOATO Tester](#) IN
[View other people...](#)

3. Change your Status. Indicate where you are, when returning and a contact tel #. Click UPDATE button.

Update the IN/OUT Board

Pete Johnson

☒ In ☐ Out

Where:

Returning:

Select one of your pre-entered phone numbers or enter a contact phone number (optional)

P.O.C.:

or P.O.C.:

Update

4. Status Changes to OUT

In/Out Board

[TMCIOATO Tester](#) OUT
[View other people...](#)

5. Repeat steps to change yourself back to IN.

To View Status of Another Individual

1. Click on 'View Other People' OR from the main page Click on 'PEO Locator'

In/Out Board
[TMCIOATO Tester](#) IN
[View other people...](#)


Helpful Tools
[PEO Locator](#)
[PEO Tools](#)
[Email Large Docs](#)

2. To see someone's details, simply hold the cursor over the OUT, and the detail sheet pops up.

CIO IN/OUT Board
Organizations
Parent: [PEO](#)
Children: [CIO-TIO](#) [CIO-FIO](#)
[CIO-ATO](#)
Personnel
[Johnson, Pete](#) CIO OUT
Simpson, Barbara CIO IN

To: Pentagon
Returning: 21 May
Contact: 703 806 4238 or email

3. To see other organizations, Click on PEO to expand. Either drill up or drill down to locate the organization.


PEO IN/OUT Board
Organizations
Children: [COS](#) [AMD](#)
[BHRMD](#) [CIO](#)
[OMSD](#) [AIT-PMO](#)
[SET-D-PMO](#) [ARISS-PMO](#)
[JCALS-PMO](#) [GCSS-ARMY-PO](#)
[MC4-PMO](#) [SIDPERS.3-PMO](#)
[TADLP-PMO](#) [TC-AIMS-II-PMO](#)
[CPR-PO](#) [DPEO](#)
Personnel
Carroll, Kevin PEO IN
Phillips, Henney PEO IN